

SAN ANTONIO CALLIGRAPHERS' GUILD  
GENERAL MEETING AGENDA  
SEPTEMBER 4, 2014

Meeting Called to order 7:00 PM

1. Vice President, Suzan O Connor welcomed the members and guests and provided an overview of the meeting.

- overview of evening
  - short business meeting was held and then we broke for snacks at 7:20 pm. briefly before the
  - presentation of the results of Summer Pal Program
- intro of new members
- intro of guests – BJ's husband, Richard was present. Fay Lee's guest, Louissette Montcalm from Paris was present.

2. What's new this year?

- directory / calendar
- calendar
- library
- website
- slate of officers (intro with new roles)

EXECUTIVE COMMITTEE

▪ <i>President</i>	Carolyn Patton
▪ <i>Vice President</i>	Suzan OConnor
▪ <i>Secretary</i>	MaryLynn Lurz
▪ <i>Treasurer</i>	Maggie Gillikin -
▪ <i>Parliamentarian</i>	Becky Hughes
▪ <i>Members at Large</i>	Lynn Rothe
▪ <i>Member at Large</i>	Lenora Jordon
▪ <i>Member at Large</i>	Macy Reid
▪ <i>Member at Large</i>	Sylvia Stanley
▪ <i>Member at Large</i>	Leslie Winakur

COMMITTEE CHAIRS

▪ <i>Awards and Memorials</i>	Pam Thomas
▪ <i>Directory</i>	Suzan OConnor, Lynn Rothe
▪ <i>Door Prizes</i>	Jerry Turner
▪ <i>Early Bird Specials</i>	Lynn Rothe
▪ <i>Education</i>	Joan Schmitz
▪ <i>Envelope Exchange</i>	Sylvia Stanley
▪ <i>Exhibit Coordinator</i>	Rosemary Rodriguez
▪ <i>Greeter</i>	Fay Kyong Lee
▪ <i>Historian</i>	Loni Carlson
▪ <i>Hospitality</i>	Karen Fridlund
▪ <i>Library</i>	Macy Reid .
▪ <i>Liaison, Women's Shelter</i>	Kimberly Hartzog
▪ <i>Major Workshops</i>	Leslie Winakur, Jill Adams and Joan Schmitz
▪ <i>Membership</i>	Fran Boffo
▪ <i>Mentor Coordinator</i>	Dolores Schultz
▪ <i>Mini Workshops</i>	Lenora Jordon
▪ <i>Newsletter</i>	Beth Morton

▪ <i>Newsletter Librarian</i>	Beverly Carter
▪ <i>Newsletter Mailing</i>	Beverly Carter
▪ <i>Notification</i>	Leslie Winakur
▪ <i>Photographer</i>	Carlos Haun
▪ <i>Programs</i>	Becky Hughes
▪ <i>Publicity</i>	Suzan OConnor
▪ <i>Saturday Specials</i>	Denise Cavanaugh
▪ <i>Scholarships</i>	Bonnie Houser
▪ <i>Secret Pals</i>	Bonnie Davis
▪ <i>Webmaster</i>	Haley Ping

### 3. Committee reports

- Treasurer's report : Maggie Gillikan read the treasurers report as accepted and filed at the Aug Board meeting.
- 2014-15 budget : Maggie Gillikan Maggie read the budget. Pam Thomas made a motion to approve. BJ 2<sup>nd</sup> the motion and it was approved. This will be posted at the member/guest sign up sheet at each general meeting.
- Membership report: Fran Boffo 79 members to date New member lam Banks
- Directory report : Lynn Rothe presented. She explained the design and development. They're at the back table to hand out to each member. Calendar at a glance is the last page. Suzan printed several extras and they're at the table as well.
- Library report: Leslie announced on Macy's behalf no report at this time.
- Newsletter Beth Morton deadline is the day before and no later than the general meeting. No exception. She appreciates everyones cooperation.
- *Major Workshops* Leslie Winakur, – first one is 9/20 presented by Jacqueline Sullivan. Leslie is hosted the lecture at her home the night before. Class is full with waiting list.
- Hospitality – Karen Fridlund passed out a sign up sheet for the Oct and November general meeting refreshments. Karen thanked everyone that brought refreshments tonight.
- *Mini Workshops* Lenora Jordon reported that they are on page 7 of the directory and \$5.00 each. All can b pre-paid. The next one presented on Sept 18<sup>th</sup> by Becky Hughes and Suzan O Connor. How to Photograph your work.
- *Scholarships* Bonnie Hauser advised there are 2 available and explained the process.
- Webmaster Haley Ping will be presenting this at the Oct General Meeting

### 4. Vote on amendment to by-laws

- 1 August: notification went out for small but important amendment to our by-laws: add Web Administrator to the duties of President. By this, Office of the President, as supported by the Board and General Membership, becomes the decision-maker about the content of the website. IOW: since the website is the public face of the Guild, we need one office to be gatekeeper of what goes on that site. No Questions. BJ made a motion to approve. Maggie 2<sup>nd</sup> the motion and it was voted to be approved.
- Call for amendment to our by-laws that would add Web Administrator to the duties of the President  
Motion->Second-> Vote

### 6. Announcements

- note with sadness the passing of charter guild member Helen Rasplika. Info on Memorial Service will be forthcoming. A book will be entered into the library in her memory at the Oct general meeting.

7. Call for unfinished business from the membership  
None

8. Call for new business

Pauline inquired who the artist was for an envelope she has from a previous exchange. It's not signed. It was mentioned that it was from Bonnie Hauser.

9. Thank those who provided refreshments.

10. Formally conclude business meeting and introduce Bonnie Davis - Bonnie presented the Secret Pals

Meeting adjourned at 8:55 PM